



**Board Meeting**  
**Tuesday, January 23, 2024 ♦ 7:00 p.m.**  
**Boardroom**

**Trustees:**

Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Caroline Goveas (Student Trustee), Mia Martorelli

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

*Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, forever and ever. Amen*

**1.2 Attendance**

**1.3 Approval of the Agenda**

Pages 1-2

**1.4 Declaration of Interest**

**1.5 Approval of Board Meeting Minutes – December 19, 2023.**

Pages 3-6

**1.6 Business Arising from the Minutes**

**2. Presentations**

**3. Delegations**

**4. Consent Agenda**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – January 16, 2024**

Pages 7-12

Presenter: Carol Luciani, Vice-Chair of the Board

- 2024/25 School Year Calendar (pages 8-9)

**5.2 Student Trustee Update**

Page 13

Presenter: Caroline Goveas, Mia Martorelli (Student Trustees)

**6. Information and Correspondence**

**6.1 Outstanding Contribution to Catholic Education Award**

Presenter: Rick Petrella, Chair of the Board

**7. Notices of Motion**

**8. Notices of Motion Being Considered for Adoption**

**9. Trustee Inquiries**

**10. Business In-Camera**



## BRANT HALDIMAND NORFOLK Catholic District School Board

## Agenda

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
  - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
  - The acquisition or disposal of a school site;
  - Decisions in respect of negotiations with employees of the board; or
  - Litigation affecting the board.

### 11. Report on the In-Camera Session

### 12. Future Meetings and Events

Page 14

### 13. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen*

### 14. Adjournment

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**Next Meeting:** Tuesday, February 27, 2024, 7:00 p.m. – Boardroom



**Board Meeting  
Tuesday, December 19, 2023 ♦ 7:00 p.m.  
Boardroom**

**Trustees:**

Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Caroline Goveas (Student Trustee), Mia Martorelli (Student Trustee)

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Luciani.

**1.2 Attendance**

Attendance was as noted above.

**1.3 Approval of the Agenda**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the December 19, 2023 Board meeting.

**Carried**

**1.4 Declaration of Interest - Nil**

**1.5 Approval of Board Meeting Minutes – October 24, 2023**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 24, 2023 Special Meeting of the Board.

**Carried**

**1.6 Approval of Special Board Meeting Minutes – October 31, 2023**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 31, 2023 Special Meeting of the Board.

**Carried**

**1.7 Approval of Annual Board Meeting Minutes – November 21, 2023**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the November 21, 2023 Annual Meeting of the Board.

**Carried**



**1.8 Approval of Special Board Meeting Minutes – November 28, 2023**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the November 28, 2023 Special Meeting of the Board.

**Carried**

**1.9 Business Arising from the Minutes – Nil**

**2. Presentations**

**2.1** The Board recognized Jennifer Rodger, Educator at Assumption College who was recently awarded the Simcoe and District Chamber of Commerce Citizen of the Year award.

**3. Delegations**

**3.1** Mr. Chuck Beech presented a delegation regarding the uncertain future of Apps Mill and Taquanyah Nature Centers.

**4. Consent Agenda**

**4.1 Unapproved Minutes from the Budget Committee Meeting**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved in-camera minutes of the Budget Committee Meeting of December 13, 2023.

**Carried**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendations from the Committee of the Whole  
- December 12, 2023**

Vice-Chair Luciani presented the minutes and recommendations from the Committee of the Whole. Discussion regarding accessibility funding was had. The recommendations from the Committee of the Whole Included:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2024 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$162,642.00, excluding PST.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Updated EQAO Board report and Math Action Plan.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the amended school attendance boundaries, as outlined in Figure 2, effective September 2024, and the creation of holding zones, as outlined in Figure 3, for the County of Brant.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2024-29 Multi-Year Integrated Accessibility Plan.



Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Committee of the Whole Meeting of December 12, 2023.

**Carried**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of December 12, 2023.

**Carried**

## **5.2 Student Trustee Update**

Student Trustees Caroline Goveas and Mia Martorelli presented their second student trustee report. Some of the highlights and activities at the high schools included recent student senate meetings along with the student senate retreat at Holy Trinity Catholic High School. Semi-formal dances, Christmas activities and outreach events to those in need this holiday season were also highlighted.

Moved by: Dennis Blake

Second by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update.

**Carried**

## **6. Information and Correspondence**

The land agreement for the new secondary school was discussed.

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

## **7. Notices of Motion -Nil**

## **8. Notices of Motion Being Considered for Adoption - Nil**

## **9. Trustee Inquiries**

## **10. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

## **11. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In- Camera session.

**Carried**



## **BRANT HALDIMAND NORFOLK Catholic District School Board**

### **Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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#### **12. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

#### **13. Closing Prayer**

The closing prayer was led by Chair Petrella.

#### **14. Adjournment**

Moved by: Mark Watson

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the December 19, 2023 Board meeting.

**Carried**

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**Next meeting:** Tuesday, January 23, 2024, 7:00 p.m. – Boardroom

**RECOMMENDATIONS FOR THE BOARD FROM THE  
COMMITTEE OF THE WHOLE**

January 23, 2024

<b>AGENDA ITEM</b>	<b>MOTION</b>
5.1	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2024/2025 School Year Calendars.

**RECOMMENDATIONS:**

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Committee of the Whole Meeting of January 16, 2024.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of January 16, 2024.

# REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education  
Presented to: Board of Trustees  
Submitted on: January 16, 2024  
Submitted by: Michael McDonald, Director of Education & Secretary

## SCHOOL YEAR CALENDAR 2024-25

Information Item in Public Session

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### **BACKGROUND INFORMATION:**

Regulation 304 “School Year Calendar, Professional Activity Days”, and Policy/Program No. 151 set out the conditions governing and establishing school year calendars and outlines the following criteria that must be met:

- school year commences on or after September 1 and ends on or before June 30;
- the minimum number of school days required is 194;
- the minimum number of instructional days is 187;
- school boards must dedicate three PA days per school year to provincial education priorities and may dedicate up to four additional PA days per school year; and
- a board may designate up to ten instructional days as examination days.

Professional activities are focussed on ensuring equity of outcome and wellbeing for all students. The three mandatory PA days must be focused on teacher’s professional learning with respect to the following current provincial education priorities as outlined in *Achieving Excellence*:

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

Calendar specifications at this point in time:

- The school year has been set at 194 days;
- The first day of school will be September 3, 2024, and the final day will be June 26, 2025;
- The calendars designate seven Professional Activity days (three designated as Ministry days; four designated as Board-directed days). Of the seven days, five are shared between secondary and elementary;
- For the three Ministry-designated days, elementary and secondary calendars will share the same PA days (November 15, 2024, April 11, 2025, and June 27, 2025);
- The elementary calendar includes two PA days for report card writing (January 20, 2025, and June 9, 2025);
- We also have October 8, 2024 (Fair Day) set as the PD Day for all our schools both elementary and secondary which will be our Faith Day;
- The calendars align for busing with our co-terminus board; and
- We will move to remote learning on Friday, June 13, at St. Cecilia with the possibility of December 13 as well, weather dependent.



**DEVELOPMENTS:**

A School Year Calendar Committee meeting was held this afternoon, on January 16, 2024. The draft calendars were shared and vetted by representatives from the Curriculum and Special Education Departments, OECTA, OSSTF – Educational Support Staff/Early Childhood Educators/Plant Support Staff, the BHN Catholic Principals’ Council, Senior Administration, Board of Trustees, and the Regional Catholic Parent Involvement Committee executive. As has been past practice, the proposed calendars were also shared with representatives from the Grand Erie District School Board to maximize efficiencies in transportation. As noted previously, we have once again been able to have complete alignment for transportation with the dates/calendars being proposed for approval.

We have yet to receive the Ministry of Education Memo announcing the Professional Development topics for the year ahead. We were working off the topics from last year devoting time for Literacy, Numeracy, Destreaming, assessment and evaluation, as well as equity, cyber security, and our Board Wide Faith/Spiritual Development Day. Should the Ministry follow through on the mandatory early screening training for literacy for all K-2 educators, this will occur on September 13, 2024.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2024/2025 School Year Calendars.



**Committee of the Whole  
Tuesday, January 16, 2024 ♦ 7:00 pm  
Boardroom**

**Trustees:**

Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson  
Caroline Goveas (Student Trustee), Mia Martorelli (Student Trustees)

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer),  
John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Dignard.

**1.2 Attendance**

Attendance was as noted above.

**1.3 Approval of the Agenda**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 16, 2024 meeting, as amended.

**Carried**

**1.4 Declaration of Interest - Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**

**4. Consent Agenda**

**4.1 Unapproved Minutes from the Special Education Advisory – December 19, 2023**

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Meeting of December 19, 2023.

**Carried**



**4.2 Unapproved Minutes from the Mental Health Steering Committee Meeting– December 19, 2023**

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Mental Health Steering Committee Meeting of December 19, 2023.

**Carried**

**5. Committee and Staff Reports**

**5.1 2024/2025 School Year Calendars**

Superintendent Temple presented the 2024/2025 school year calendar report. A school year calendar committee meeting was held this afternoon on January 16, 2024. The draft calendars were shared and vetted by representatives from various departments, union partners, trustees, and community members. As has been past practice, the proposed calendars were also shared with representatives from the Grand Erie District School Board to maximize efficiencies in transportation. The BHNCD SB and GEDSB once again have complete alignment for transportation with the dates/ calendars being proposed for approval.

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2024/2025 School Year Calendars.

**Carried**

**5.2 Family Life Curriculum**

Superintendent Temple presented the revised Family Life Curriculum. The new Family Life Education Curriculum will be in place for September 2024. The current Family Life Curriculum, published in 2012, was rewritten to update curricula to align with the new Religious Education and account for new resources shared by the Vatican. BHNCD SB employee Keri Calvesbert was commissioned by the Bishops to be one of two project leads. The new Family life curriculum has moved from five themes to three strands. Information on selection of materials and intended resources is shared in the front matter to support equity, diversity, and culturally responsive pedagogy. The focus remains on the Catholic worldview of family; pastoral approach to the curriculum; as well as tenderness and hope.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Family Life Curriculum to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



**6. Information and Correspondence**

Mass services at the Catholic Education Centre during AAC meetings were discussed. The first scheduled first mass will be, February 22 at 9:00am.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

**7. Trustee Inquiries:**

A request for a new tv in the boardroom was made. Advertisements for the registration process were discussed.

**8. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**11. Closing Prayer**

The closing prayer was led by Chair Petrella

**12. Adjournment**

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the January 16, 2024, meeting.

**Carried**

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**Next meeting:** Tuesday, February 20, 2024, 7:00 p.m. – Boardroom

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD**

Prepared by: Caroline Goveas, Mia Martorelli, Student Trustees  
Presented to: Board of Trustees  
Submitted on: January 23, 2024  
Submitted by: Mike McDonald, Director of Education & Secretary

**STUDENT TRUSTEE REPORT**

Public Session

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**DEVELOPMENTS:**

The past month at Assumption has been pretty slow as the students are hard at work preparing for their exams. Right before the break we had our 12 days of Christmas which consisted of days of activities and dress down days. On the last day before the break, our student council put on a spirit of Christmas where we had a student versus teacher volleyball game, as well as games and activities for all the students to participate in. Coming up at the end of February, Assumption is putting on its production of Footloose and tickets are currently on sale. Last week Assumption held its grade eight parent information night, where parents and students were given tours of the school and shown all the different courses available and what the school has to offer. We have valentines' carnations that we are selling in the cafeteria the week before Valentine's Day and will be handed out February 13. The week of Valentine's Day will be a spirit week that will consist of dress down days as well as activities, and a mass on Ash Wednesday.

At the end of December, Holy Trinity's student council worked alongside our leadership class to plan and carry out a day full of activities to celebrate the approaching holiday break. Activities included a teacher vs. student volleyball game in the gym, trivia (which eventually turned into karaoke) in the lower cafeteria, boards games in the upper cafeteria, and a movie in the library. Council also ran a hot chocolate station all throughout the day. This was held on the day before the break, December 22, 2023. Council also sold and distributed candy cane grams throughout the month of December. For the month of January, student council is taking a break to allow members to focus on exams. However, we are aiming to pick things back up in the beginning of February with a spirit week to celebrate Valentines Day. We are hoping this spirit week will consist of various spirit dress days and activities like games in the lower cafeteria at lunch and trivia over the announcements.

At SJC, December was a successful month for student council. On the Spirit of Christmas, last day before Christmas Break, students participated in Christmas trivia, a mass, a turkey lunch, a pep rally, and a student versus alumni basketball game. As SJC students approach exams, student council has been less active than usual. During the week of January 15-19, student council ran Exam De-Stress week, which included activities such as binder organization, meditation, a study tip livestream, healthy snack day, and a teacher advice video. Student council is currently planning activities for St. Valentine's Day, including carnation grams, and a survey for students called Matchomatics, which will take place on February 13<sup>th</sup>. On February 14<sup>th</sup>, SJC will participate in the annual Ash Wednesday mass, to mark the beginning of Lent.

**RECOMMENDATION:**

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

**2023-24**  
**Trustee Meetings and Events**

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
January 16, 2024	1:00 pm	Special Education Advisory Committee
<b>January 16, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
January 19-20, 2024	All Day	OCSTA Trustees Seminar
January 23, 2024	1:00 pm	Faith Advisory Committee
<b>January 23, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
<b>January 31, 2024</b>	<b>7:00pm</b>	Regional Catholic Parent Involvement Committee
February 8, 2024	9:00 am	Mental Health Steering Committee
February 14, 2024	3:00 pm	Executive Council Meeting
February 20, 2024	1:00 pm	Special Education Advisory Committee
<b>February 20, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
February 27, 2024	1:15 pm	Accessibility Steering Committee
<b>February 27, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
March 6, 2024	3:00 pm	Executive Council Meeting
<i>March 11-15, 2024</i>		<i>MARCH BREAK</i>
March 19, 2024	9:00 am	Mental Health Steering Committee
March 19, 2024	1:00 pm	Special Education Advisory Committee
March 19, 2024	3:00 pm	Accommodations Committee
<b>March 19, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>March 26, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 10, 2024	3:00 pm	Executive Council Meeting
April 16, 2024	1:00 pm	Special Education Advisory Committee
<b>April 16, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
April 18, 2024	1:00 pm	Faith Advisory Committee
April 23, 2024	3:00 pm	Budget Committee
<b>April 23, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 24, 2024	7:00 pm	Regional Catholic Parent Involvement Committee
<i>May 5-10, 2024</i>		<i>Catholic Education Week</i>
May 2-4, 2024		OCSTA AGM & Conference
May 6, 2024	5:00pm	Catholic Student Leadership Awards
May 13, 2024	3:00pm	Budget Committee
May 15, 2024	3:00 pm	Executive Council Meeting
May 21, 2024	1:00 pm	Special Education Advisory Committee
<b>May 21, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>May 28, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
May 30, 2024	1:15 pm	Mental Health Steering Committee
TBD		CCSTA AGM
June 12, 2024	3:00 pm	Executive Council Meeting
June 17, 2024	5:00 pm	Audit Committee
<b>June 18, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>June 25, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
June 27, 2024	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee.